

Submitted: 8/23/2012
Jurisdiction: City of Frederick
Agency: Police Department
Division/Unit:

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 405
MSA ID: SE55-2537
Page: 1 of 1

Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Accident files - MARS reports	M167	23	2006	6 cu ft.	08/23/2012	shred
2	Municipal Infractions	M167	33	2008	1 cu ft.	08/23/2012	shred
3	Expungements	M167	69	2008	8 cu ft.	08/23/2012	shred
4	Motor Vehicle Citations	M167	25	2008	4 cu ft.	08/23/2012	shred
5	Property Logs - items released in 2009 and 2010	M167	10	2009 -2010	6 cu ft.	08/23/2012	shred

Destruction Certification

Dana Kelly

Signature

Supervisor of Records and Agency Accreditation

Title

8/23/2012

Date